

Executive Registry

76-5639

THE WHITE HOUSE

WASHINGTON

November 12, 1976

MEMORANDUM FOR: AGENCY AND DEPARTMENT TRANSITION OFFICERS

FROM: JOHN O. MARSH, JR. *JOM*
Counsellor to the President

SUBJECT: Detail of Agency and Departmental Employees to the Staffs of the President-elect and Vice President-elect

The Presidential Transition Act of 1963 (Public Law 88-277, approved March 7, 1964, 3 U.S.C. 102, note), as amended by P.L. 94-499 October 14, 1976, provides in Sec. 3(a) (2) in part, as follows:

"That any employee of any agency of any branch of the Government may be detailed to such staffs (office staffs designated by the President-elect or Vice-President-elect) on a reimbursable basis with the consent of the head of the agency; and while so detailed such employee shall be responsible only to the President-elect or Vice-President-elect for the performance of his duties; Provided further, That any employee so detailed shall continue to receive the compensation provided pursuant to law for his regular employment, and shall retain the rights and privileges of such employment without interruption."

The authorization previously contained in the above section for non-reimbursable details was deleted by P.L. 94-499 and nonreimbursable details are no longer permitted.

Any Department or Agency detailing an employee pursuant to the above-cited authority will request reimbursement on the basis of the employee's salary plus all expenses which the Department or Agency incurs for the

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benefit of the employee such as retirement (Civil Service or Social Security), life insurance and health benefits. Additionally, reimbursement will be requested for any travel expenses borne by the Department or Agency in connection with the detail.

All such details shall be documented in writing and reported immediately to John O. Marsh, Jr., Counsellor to the President. Additionally, a copy of the document authorizing the detail shall be furnished as soon as possible to Mr. G. C. Gardner, Director of Administration, General Services Administration, 18th and F Streets, Northwest, Washington, D. C. 20405, together with the name of the employee involved, the date the detail began, the date it is expected to end, the employee's salary, the expenses the agency will incur on the employee's behalf during the period of the detail, and the amount of any travel expenses incurred.

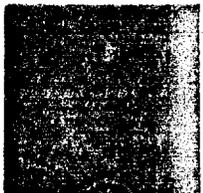
cc:

Mr. Jack H. Watson, Jr.
Administrative Office of the U. S. Courts
Speaker of the House
President of the Senate

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Mr. Richard Lehman
Deputy to the Director for
International Intelligence
Central Intelligence Agency

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EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	D/DCI/IC		X		
4	DDS&T				
5	DDI				
6	DDA	X			
7	DDO				
8	D/DCI/NI				
9	GC		X		
10	LC				
11	IG				
12	Compt				
13	D/Pers		X		
14	D/S				
15	DTR				
16	Asst/DCI				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20	Dick Lehman		X		
21					
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SUSPENSE

Date

Remarks:

Executive Secretary
15 November 1976

Date

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EXECUTIVE REGISTRY FILE *Transaction*
White Bob

EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	D/DCI/IC		X		
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8	D/DCI/NI				
9	GC		X		
10	LC				
11	IG				
12	Compt				
13	D/Pers		X		
14	D/S				
15	DTR				
16	Asst/DCI				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20	Dick Lehman		X		
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SUSPENSE _____ Date _____

Remarks:

you got attached un-opening letter - pls let me know if the two are related.

Exec _____ ry

15 Jan 1979

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